

## Graham School PTA - Deposit Form

Turn into the Financial Secretary when Completed. Make a copy for your files.

Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Submitted By: \_\_\_\_\_

<u>Events/Budget Items</u>	<u>Amount Per Event</u>
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_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total    \$ \_\_\_\_\_

Official Use Only  
DEPOSIT INFORMATION

Deposited By: \_\_\_\_\_

Deposit Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Deposit No.: \_\_\_\_\_

**CHECKS** – Please list check numbers and amounts on an attached sheet.

Total Number of Checks: \_\_\_\_\_

**Checks Total: \$** \_\_\_\_\_

**CURRENCY**

	<u>Qty of Bills</u>	<u>Amount Per Denomination</u>
100's	_____	\$ _____
50's	_____	\$ _____
20's	_____	\$ _____
10's	_____	\$ _____
5's	_____	\$ _____
1's	_____	\$ _____

**Currency Total: \$** \_\_\_\_\_

**COINS**

	<u>Roll Size</u>	<u># of Rolls</u>	<u>Qty Remaining</u>	<u>Amount Per Denomination</u>
Q's	\$10.00 rolls	_____	_____	\$ _____
D's	\$5.00 rolls	_____	_____	\$ _____
N's	\$2.00 rolls	_____	_____	\$ _____
P's	\$0.50 rolls	_____	_____	\$ _____

**Coins Total: \$** \_\_\_\_\_

**DEPOSIT TOTAL: \$** \_\_\_\_\_